

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

MINUTES

DATE: March 23, 2015

TIME: 6:30 p.m.

Members Present: Suzanne de Leon (Mayor) Jack Burton (Mayor Pro Tem)
Lamar Gillian Charles White
Linda Pohl Madeline Slay 6:45 p.m.

Members Absent:

Sign in Sheet: James Gardon Gary Martin Carolyn Sequeira
Bill Johnson Shana Halpin

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilwoman Linda Pohl gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

1. PRESENTATIONS and REPORTS:

- a. Update from Consultant Walter Serna. (Serna)

Walter Serna was not present to give the update.

- b. Community Initiatives Department Report – February 2015 (Nastasi)

Mr. Nastasi gave highlights of the report.

- c. Police Department Report – February 2015 (Pena)

Lt. Joyce Pena gave highlight of the Police Department Report.

- d. Recognition Plaque to be presented to Lt. Joyce Pena (Mayor)

City Administrator David Harris and Mayor Suzanne de Leon presented Lt. Joyce Pena with a plaque for her service as Interim Chief of Police.

- e. Fire Department Report – February 2015 (Ward)

Chief Ward gave highlights of his report and introduced the newest fulltime Firefighter Marcos Mendoza.

- f. Community Development Report and Code Compliance Update – February 2015 (Hoyl)

Ms. Hoyl came up and gave highlights or the report.

- g. Finance Director Report - (Messick)

Mr. Messick came up and gave an update on finances.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of February 23, 2015
- b. Approval of Financial Report for month of February 2015
- c. Approval of Resolution for authorized representatives - Frost Bank
- d. Approval of Management Services Change – Frost Bank
- e. Approval of Resolution allocating increase in fund balance from General to Capital Fund

MOTION: I make a motion to approve in its entirety.

Motion by: Councilwoman Pohl Second: Councilman Gillian

Councilman Gillian made recommendation to pull item 2e and discuss separately.

MOTION: I make a motion to approve items 2a-2d.

Motion by: Councilman Burton Second: Councilman Gillian 5/0/0 PASSED

MOTION: So moved (To approve Resolution Item 2e) with the following changes: Change Caption to say – Transfer in excess of 3 months reserve in the General Fund to Capital Funds accounts – Under background –Add wording: above 3 months reserve)

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS

- 3. Consideration and **ACTION** to make appointments to the Planning and Zoning Commission. (Mayor)

Mayor de Leon made recommendation for Carolyn Sequeira to be appointed to the Planning and Zoning Commission Appointment #2.

MOTION: So moved.

Motion by: Councilman Gillian Second: Councilman White 5/0/0 PASSED

PUBLIC HEARINGS:

- 4. Council will conduct a Public Hearing on the Special Use Permit Application submitted for A-100 Career Point RN School and A-85 Career Point School of Cosmetology at Wonderland of the Americas.

Public Hearing opened at 7:09 p.m.

Mall Manager and Director of Community Development came up to speak briefly.

Public Hearing closed at 7:11 p.m.

BUSINESS ITEMS:

5. Consideration and **ACTION** to approve/deny recommendation from the Planning and Zoning Commission for the Special Use Permit for A-100 Career Point RN School and A-85 Career Point School of Cosmetology at Wonderland of the Americas and allow Career Point to operate business schools at Wonderland of the Americas, 4522 Fredericksburg Rd., zoned MXD.

MOTION: I make a motion that we approve application.

Motion by: Councilwoman Pohl Second: Councilman Gillian

Councilwoman Pohl pulled motion.

MOTION: I make a motion for the mall to allow Career Point to operate in A100, A85, and A17.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

6. Consideration and **ACTION** to approve/deny the recommendation from the Planning and Zoning Commission on a Site Plan proposal for development of a Dunkin Donuts/Baskin Robins at 4522 Fredericksburg Rd.

There was not any discussion or action taken on this item.

7. Consideration and **ACTION** to adopt an ordinance amending the Code Book of Ordinances Chapter 94: Junked Vehicles. (Hoyl)

Director of Community Development came up to explain the proposed changes.

MOTION: I make a motion to approve.

Motion by: Councilman Gillian Second: Councilwoman Slay

MOTION: I make a motion to amend antique auto definition from 35 years to 25 years and also to amend 94.06 G2C to include that vehicle be properly covered.

Motion by: Councilman White Second: Councilman Burton 3/2/0 PASSED

Nay Vote – Councilwoman Slay and Councilman Gillian

MOTION: To approve main motion as amended. 4/1/0 PASSED

Nay Vote – Councilwoman Slay

8. Consideration and **ACTION** to adopt an ordinance amending City Code Book of Ordinances Chapter 30:6 City Council Relations Policy and Code of Ethics. (White/Harris)

City Administrator and Councilman White addressed the proposed changes for council to review.

No action was taken at this time.

9. Consideration and **ACTION** to move the regular city council meeting to May 18, 2015 due to the Memorial Day Holiday. (Harris)

City Administrator informed council that the Memorial Day holiday will fall on the date of the regular city council meeting and recommended it be changed to May 18, 2015.

MOTION: So moved.

Motion by: Councilman Gillian Second: Councilman Pohl 4/0/0 PASSED

Councilwoman Slay was not present during the vote for this item.

10. Consideration and possible **ACTION** to approve the redesign of the city's website, www.balconesheights.org (Nastasi)

Mr. Nastasi came up to inform council of proposals that were submitted and reviewed at the website committee meeting held on Friday, March 13, 2015. Recommendation was made to approve the selection of Texas Creative and funds to pay the cost of approximately \$20,000.00.

MOTION: So moved. (to approve vendor and funds)

Motion by: Councilman Gillian Second: Councilwoman Slay 5/0/0 PASSED

ANNOUNCEMENTS AND REQUESTS:

11. Announcements by City Administrator

Citizen Kudos
Recognition of City employee actions
New Departmental Initiatives

- City Administrator recognized Chrissie Kolb for the outstanding work she did for the Chief of Police and Fire Chief's reception.
- Chrissie Kolb announced the winners of the best dressed cowboy/cowgirl contest at the Balcones Heights Cowboy Breakfast: Councilman Jack Burton and Lt. Joyce Pena.
- It was announced that Chief Volz will be interviewed on Channel 5 (CBS).
- June 2015 – Legislative update will be held in Austin

12. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

- Councilman White – Grievance Procedures

13. Announcements by Mayor and Council Members.

City and community events attended and to be attended
City Council Committee and Liaison Assignments
Continuing education events attended and to be attended
Recognition of actions by City employees
Recognition of actions by community volunteers

- Mayor de Leon selected to serve on the Metro 911 Board
- Park Committee meeting held – some of the items discussed Moon Bounces, electricity, parking...
- Councilwoman Slay and Mayor Ivy Taylor attended same Gala and were able to have discussion on Uber

EXECUTIVE SESSION: 8:18 p.m.

14. Discussion pursuant to § 551.086 of the Texas Government Code (Economic Development) regarding update from consultant Walter Serna on economic development projects.

RE-CONVENE IN OPEN SESSION: 8:41 p.m.

15. Council may take **ACTION** in open session on Items discussed in Executive Session.

No Action taken.

ADJOURNMENT:

Meeting adjourned at 8:41 p.m.

Submitted by:

DELIA FLORES, TRMC
City Secretary

Minutes were approved by City Council on April 27, 2015.